

2nd QUARTER BUDGET CLINIC  
ACTIONS

APPENDIX B

Issues shown in **bold** are the outstanding actions from a previous Budget Clinic in 2007/2008

SOCIAL CARE				
Issue	Action Required	Timeframe	Progress	Person Responsible
<b>Fair Price Care Review</b>	<b>Calculate the likely financial impact of changes to the Fair Price for Care proposals.</b>	<b>October 2007</b>		<b>Tony Parkinson</b>
Demand led pressure predictions	Carry out an urgent review of the financial support arrangements	URGENT		Deputy Director of Resources
Demand led pressures	Provide an analysis (table) of the additional clients compared to base levels and budget assumptions	December 2007		Tony Parkinson

CORPORATE SERVICES				
Issue	Action Required	Timeframe	Progress	Person Responsible
<b>Electoral Registration – Cost of Postal Voting</b>	<b>Inclusion of additional cost as a result of new legislation for postal ballots in Legal Services’ MTFP</b>	<b>July 2007 revised to November 2007</b>		<b>Richard Long</b>
<b>Demands on the Corporate Initiatives Fund</b>	<b>Include a review of the fund in the MTFP</b>	<b>November 2007</b>		<b>Paul Slocombe</b>
Registrars Income shortfall	Review income budgets for the registrars service	December 2007		Richard Long

Pressure on the Policy & Performance running costs budget	Provide an analysis of the pressure on supplies and service costs with Policy & Performance	December 2007		Karen Robinson
<b>REGENERATION</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
Can economies of scale on security measures across the town centre be achieved?	Review the proposed arrangements and report back to next budget clinic for inclusion in the MTFP.	July 2007 Revised to November 2007	Officers from the Environment & Social Care service groups have reviewed arrangements and a report is due to CMT in the 3 <sup>rd</sup> QTR 2007/2008	Tony Parkinson/Ian Parker
MIMA budgets & performance.	Separate paragraph in budget clinic reports on MIMA in relation to budgets & performance	All future budget clinic reports	Included in the 1 <sup>st</sup> Quarter budget clinic Report.	Tim White/Godfrey Worsdale
Pressures on the Regeneration budget.	Develop a Regeneration Medium Term Financial Plan.	July 2007 Revised to September 2007 Revised to November 2007	A draft MTFP has been prepared by the service and is being considered by the management team.	Tim White/Heads of Services
WMNT underspending on projects	A revised cash flow statement to be produced	September 2007	Revised cash flow produced and agreed with Strategic Resources	Lindsay Taylor
Achievement of Gershon Savings	Replacement gershon (cashable/non cashable) proposals for 2007/2008	September 2007 Revised to November 2007	The shortfall in non-cashable has been addressed. The service has identified some - cashable savings and are actively looking for the more.	Tim White
Enterprise Centres Income	Prepare a report comparing the original assumptions to the current position on the Enterprise Centres	January 2008		Sandra Cartlidge

WMNT Central Whinney Banks community facility	Progress report on the construction of the Health and Community Facility	January 2008		Lindsay Taylor
Middlehaven	Complete review to identify <u>all Council commitments</u> for Middlehaven	December 2007		Tim White

<b>CHILDREN, FAMILIES &amp; LEARNING</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Increasing budget pressure in CFL.</b>	<b>The CFL complete budget review is to be completed with the aim of redesigning services to achieve financial savings.</b>  Provide an analysis of the demand led pressures and the temporary use of balances within CFL to update the corporate Medium Term Financial Plan	<b>URGENT</b>  URGENT	<b>Complete budget review has been undertaken for CFL. The review identified service reviews necessary to remodel services, achieve integration and generate efficiency savings.</b>	<b>Gill Rawlings/Heads of Service</b>  Julie Cordiner
<b>Community Education - Nautical Studies and Stainsacre – Future status</b>	<b>An option appraisal to be undertaken with regards to operating as a Trust.</b>	<b>September 2007 revised to January 2008</b>	<b>Work is ongoing on an option appraisal and report</b>	<b>Andy White</b>
<b>Function Catering Service</b>	<b>Review the service with the aim of ensuring it breaks even by the end of the financial year</b>	<b>October 2007 revised to November 2007</b>		<b>Julie Cordiner</b>
<b>Connexions</b>	<b>To quantify the expected savings from merging the Connexions and Youth service</b>	<b>October 2007 revised to November 2007</b>		<b>Andy White</b>

<b>ENVIRONMENT</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Cargo Fleet Depot</b>	<b>An update on the position of the Cargo Fleet Depot. Both in respect of Custodian Properties and Erimus</b>	<b>October 2007</b>	<b>Discussions are currently taking place with Erimus to agree accommodation split and associated recharges</b>	<b>Tom Punton</b>
<b>Building Works Service</b>	<b>Review the service with the aim of ensuring it breaks even by the end of the financial year and continues to operate within budget</b>	<b>October 2007</b>	<b>Ongoing</b>	<b>Tom Punton</b>
<b>Pedestrianisation of the Cenotaph</b>	<b>Produce a report on options</b>	<b>August 2007</b>	<b>A report was submitted to CMT and a further £100,000 was approved from the capital plan</b>	<b>Ian Parker</b>
<b>Outstanding Reserves and Balances schemes</b>	<b>Produce a report of progress</b>	<b>August 2007</b>	<b>The Director of Environment has updated CMT</b>	<b>Ian Parker</b>
Support to the building schools for the future project	Prepare an analysis of the proposed costs to be charged to the project	January 2008		Brian Glover
Concessionary Fares increased costs	Review the estimate to ensure the projected costs are correct	January 2008		Brian Glover
Streetscene change programme	Prepare a change programme specification for additional support to Environment to review the structure of Streetscene services and budgets with the aim of removing trading	March 2008		Ian Parker/Tom Punton / Paul Slocombe
Metrology Labs	Review the future provision of the metrology labs service	March 2008		Ian Parker

